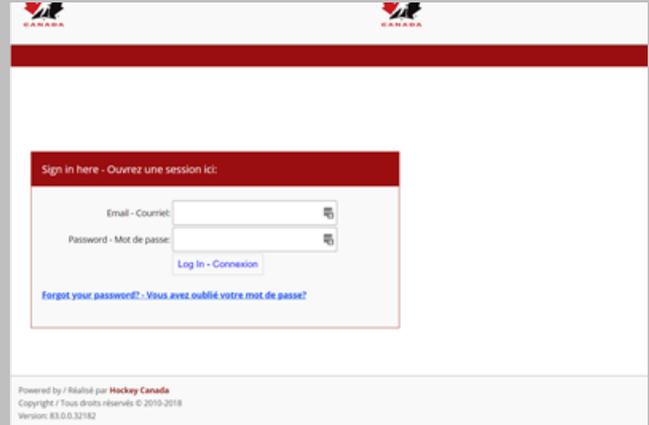


Fall 2020 - Directions for using Hockey Canada Registration

Follow these instructions, step by step. If you have any questions, please do not hesitate to ask me:

1. Go to: <https://registration.hockeycanada.ca/registration/?ID=5402>. You ***must*** use this link. Do not use the link for another organization.
2. If you were rostered with PMHC last year (and you must be to participate this Fall), you should already have an HCR account. Click the forgot your password link if you need to reset your password.

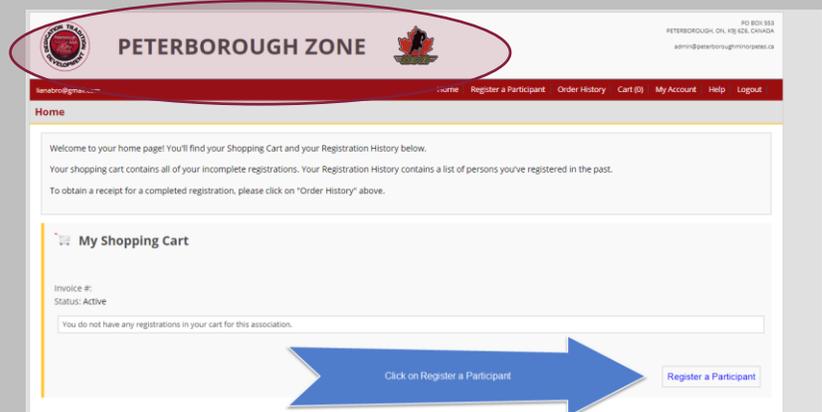
If you don't have an account with Peterborough Zone, then make one.



The screenshot shows the login interface for Hockey Canada registration. At the top, there are two Hockey Canada logos. Below them is a red header bar. The main content area has a red box with the text "Sign in here - Ouvrez une session ici:". Underneath, there are two input fields: "Email - Courriel:" and "Password - Mot de passe:". To the right of the password field is a "Log In - Connexion" button. Below the input fields is a blue link that says "Forgot your password? - Vous avez oublié votre mot de passe?". At the bottom of the page, there is small text: "Powered by / Réalisé par Hockey Canada", "Copyright / Tous droits réservés © 2010-2018", and "Version: 83.0.0.32182".

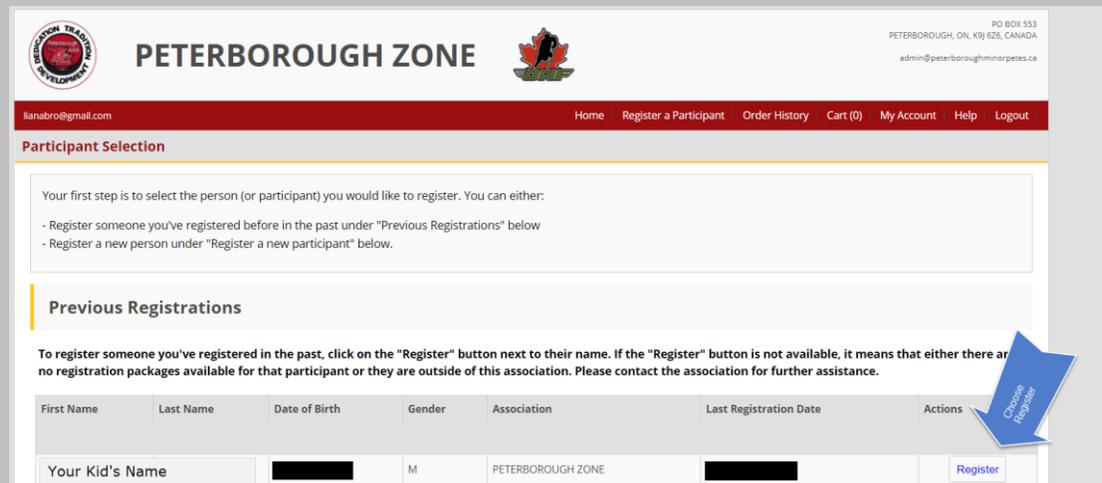
3. Log in to your account. Click on "Register a Participant".

This ***must*** say Peterborough Zone.



The screenshot shows the user's account page for Peterborough Zone. At the top, there is a navigation bar with the Peterborough Zone logo on the left, the text "PETERBOROUGH ZONE" in the center, and a Hockey Canada logo on the right. To the far right of the navigation bar, there is contact information: "PO BOX 883", "PETERBOROUGH, ON, N3B 6Z4, CANADA", and "admin@peterboroughhockeyzone.ca". Below the navigation bar, there is a red header with a user profile icon and the text "Home Register a Participant Order History Cart (0) My Account Help Logout". The main content area has a "Home" section with a welcome message and instructions. Below that is a "My Shopping Cart" section with an "Invoice #:" field showing "Status: Active" and a message: "You do not have any registrations in your cart for this association." At the bottom right of the page, there is a blue arrow pointing to a "Register a Participant" button.

- Your child's Name will appear under Previous Registrations. Choose "Register". You can only choose one child at a time. When you finish entering all information for this child you will have the option to come back and select your second child before you need to pay.



- Register your child as a "Participant".
- Next, you will see a team name. Choose the team that your child will be trying out for in 2020-21 (eventually). So for example, if your child played U11 (Major Atom) last year and was supposed to tryout for U12 (Minor Peewee) this year, choose U12 (Minor Peewee). This is the team that aligns with the birth year.**
- Next, you will see the package name associated with your team (e.g. "Birth Year 20## - AAA Fall 2020 Program"). Hit "Select" to continue.
- The next page asks for your child's home address, the home address of both parents, and emergency contact information.

It is very important that this address information is correct and matches what the OMHA has on file for you. If your child's address has changed since the last time you registered, please send that information to Craig Field (craigfield15@gmail.com) right away.
- If you have more than one child to register, add your current child to your cart and click on the "register another child" button. The appropriate multi-child registration discount will be applied when you add the second child to the cart. If you are registering more than 2 children, please contact Liana Brown (lianabro@gmail.com).
- Choose Credit Card payment (it should be the only option). This year, we need to ask everyone to pay-in-full in advance.
- Pay with your credit card. Contact Donna Johnston (payment@peterboroughminorpetes.ca) if there is a problem with your payment. Your child will not be permitted to skate until the payment is made.