

Directions for using Hockey Canada Registration

Follow these instructions, step by step. If you have any questions, please do not hesitate to ask me:

1. Go to: <https://registration.hockeycanada.ca/registration/?ID=5402>
2. Make an HCR account.

The screenshot shows the Peterborough Zone registration page. At the top, there are logos for 'REGISTRATION TRAINING DEVELOPMENT' and 'PETERBOROUGH ZONE' along with contact information: 'PO BOX 553 PETERBOROUGH, ON, K9J 6Z6, CANADA' and 'admin@peterboroughhminorpets.ca'. A navigation bar contains 'Login - Connexion' and 'Help - Aide'. The main content area has two columns of text. The left column is in English, starting with 'WELCOME!' and explaining that users need an account to register children. A red circle highlights the link 'click here to create an account.' The right column is in French, starting with 'BIENVENUE!' and explaining the same process. A large blue arrow points from the English text to the French text. Below the text is a 'Sign in here - Ouvrez une session ici:' section with input fields for 'Email - Courriel:' and 'Password - Mot de passe:', a 'Log In - Connexion' button, and a link for 'Forgot your password? - Vous avez oublié votre mot de passe?'. Another blue arrow points from the English text to the login section.

3. Log in to your account. Click on "Register a Participant".

The screenshot shows the Peterborough Zone user account page. At the top, there are logos for 'REGISTRATION TRAINING DEVELOPMENT' and 'PETERBOROUGH ZONE' along with contact information: 'PO BOX 553 PETERBOROUGH, ON, K9J 6Z6, CANADA' and 'admin@peterboroughhminorpets.ca'. A navigation bar contains 'Home', 'Register a Participant', 'Order History', 'Cart (0)', 'My Account', 'Help', and 'Logout'. The main content area starts with a 'Home' section containing a welcome message and instructions on how to use the shopping cart and registration history. Below this is a 'My Shopping Cart' section with an 'Invoice #' and 'Status: Active'. A message states 'You do not have any registrations in your cart for this association.' A large blue arrow points from the message to the 'Register a Participant' button.

4. Enter your child's name and date of birth. DO NOT enter their Hockey ID number unless you know it.

Register a new participant

To register someone new that you have not registered in the past, please enter their information below. Only fill in the "Hockey ID" if you already know the participant's Hockey ID. Please fill in their FULL name (without middle names), date of birth, gender, and language and click on "Register".

Hockey ID:

First Name: *

Last Name: *

Date of Birth: / / *

Gender: *

Language:

* Denotes required information


After you complete the information above, click here.

Match(es) found. Please click on the name of the participant. If the button reads "Unavailable", please contact your association.

First Name	Last Name	Date of Birth	Last Registration Season	Hockey ID	Association	Branch	Actions
Your Child's Name		/12/2005	2019			ONTARIO HOCKEY FEDERATION	<input type="button" value="Register Now"/>

When you see your child's name, click Register Now

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5. Your child's profile will appear at the bottom of the page. Choose "Register Now".
6. Register your child as a "Participant".
7. Next, you will see two team choices. Choose the team that your child will play for in 2019-20.
8. The next page asks for your child's home address, the home address of both parents, and emergency contact information.

It is very important that this address information is correct and matches what the OMHA has on file for you. If your child's address has changed since the last time you registered, please contact Craig Field (craigfield15@gmail.com) right away.

9. If you have more than one child to register, add your current child to your cart and click on the "register another child" button. The appropriate multi-child registration discount will be applied when you add the second (and third) child to the cart. If you are registering more than 3 children, please contact Liana Brown (lianabro@gmail.com).

10. Choose Credit Card payment (it should be the only option) and your payment plan. You can choose to pay in full immediately or have an extended payment plan.
11. Pay with a credit card that will not expire between now and October 1.